

Office of the Executive Officer

Diamond Harbour-I Panchayat Samity
PO+PS: Diamond Harbour Dist: South 24 Parganas PIN 743331
Phone: (03174) 255219 Email:bdodiamond1@gmail.com

NOTICE INVITING e-TENDER NIeT No.: 114/DH-I PS Date:06.02.2023

Diamond Harbour-I Panchayat Samity, South 24 Parganas is inviting Online Tender(e-Tender) in two bid system for supply, installation, testing and commissioning of IP based Video Conferencing System as per specification terms and conditions mentioned here under:

IMPORTANT DATE AND TIME SCHEDULE

Sl.No.	Particulars	Date&Time
1	Date of uploading (Publishing) of N.I.T. Documents(Online)	06.02.2023 at 1700 hrs
2	Documents download start date(Online)	06.02.2023 at 1705 hrs
3	Technical Bid proposal submission start date(Online)	06.02.2023 from 1705 hrs
4	Bid Submission end date(Online)	13.02.2023 at 1700 hrs
5	Technical bid opening date	15.02.2023 at 1700 hrs
6	Financial Bid Opening date	16.02.2023

Details of the work:

Nature of Work	Supply, installation, testing and commissioning of IP Video Conferencing System at Office of the Executive Officer, Diamond Harbour-I Panchayat Samity, PO+PS: Diamond Harbour Dist: South 24 Parganas PIN 743331
Fund	RGSA-2022-23 (STARPARD)
Bid Inviting Authority	Executive Officer, Diamond Harbour-I Panchayat Samity

Sl. No	Name of the Work	Amount put to Tender (in Rs.)	Earnest Money (in Rs.)	Tender fees	Time of Completion
1	2	3	4	5	6
1.	Supply, installation, testing and commissioning of IP Video Conferencing System at Office of the Executive Officer, Diamond Harbour-I Panchayat Samity, PO+PS: Diamond Harbour Dist: South 24 Parganas PIN 743331	7,61,978	15,240	2000	30 days

Statutory & Non Statutory Documents	<ol style="list-style-type: none"> 1. Bidder must submit valid latest trade license, Income Tax Return & Balance sheet for last 03(three) years, Professional Tax Clearance Certificate, PAN Card, GST Registration Certificate. 2. Tender specific OEM authorization with valid telephone numbers & email Id for instant verification from the OEM signatory must be uploaded, otherwise tender may be rejected. 3. Technical Compliance with quoted make & model should be uploaded along with bid documents. Bid with non compliance product will be rejected. 4. Data Sheet of the product(s) offered in the bid, must be uploaded along with the bid documents. Datasheet should be available on OEM website. In case of any mismatch of technical parameters, the bid is liable for rejection. 5. COPY OF AFFIDAVIT as per Annexure-I DULY SIGNED & SEALED AND NOTARIZED BY THE BIDDER. 6. Credential for completion of at least one similar nature of work under the authority of State/ Central Govt. statutory bodies under State/Central Govt. constituted under the statute of the State/ State Govt. having a magnitude of 40(Forty) percent of the Estimated amount put to tender during the last 5(five) years must be submitted along with bid. <p>All these documents are mandatory. Failure to upload the documents will result in disqualification in technical bid evaluation.</p>
Tender fees & Earnest Money Deposit	<p>Necessary cost of tender fees and Earnest Money Deposit Rupees @2% may be remitted through NEFT/RTGS in the head of account 'Executive Officer, Diamond Harbour-I Panchayat Samiti' A/C No. 50170015303112 of Bandhan Bank Diamond Harbour Branch, IFSCBDBL0001086' and also to be documented through e-filing. The receipt copy of NEFT/RTGS against tender fees, Earnest Money Deposit should be submitted need to be upload at the submission of BID as documents and also physically to the office of The Executive Officer, Diamond Harbour-I Panchayat Samity, Diamond Harbour, South 24 Parganas, Government of West Bengal under sealed cover on or before 15.02.2023. Firm/company registered with NSIC/MSME department , are exempted from depositing earnest money. Bidder seeking such exemption must enclose valid registration certificate from appropriate Govt. authority. Valid current certificate as documentary evidences shall be submitted by the bidder along with bid in order to avail such exemption.</p>
Technical Bid Evaluation	<p>The Technical Bid will be evaluated by the Tender Committee. Bidders shall upload all the necessary documents in the Technical Folder which will be verified and evaluated by the Tender Committee.</p>

Financial Bid	<p>Rate shall be quoted in the Financial bid.</p> <p>The bidder shall quote the rate online in the space marked for quoting rate in the Bill of Quantities (BOQ). Only downloaded copies of the above documents, digitally signed by the bidder are to be uploaded (Excel file).</p> <p>The rate quoted per unit item by the tenderer shall be inclusive of all elements of taxes and duties, demands, tolls etc. The tenderer shall include income tax, GST etc. As applicable, octroi if any and all other charges if applicable while quoting the rate, FOR (freight on road) delivery of them at erialin the place of delivery installation and commissioning.</p>
Validity of Bid	<p>Bids shall remain valid for a period not less than 120 (one hundred twenty) days after the deadline date for Financial Bid/Sealed Bid submission.</p>
e-Tender registration and bidding	<p>ONLINEBIDSUBMISSION:</p> <p>The bidders are required to submit the Technical and Financial bid documents ONLINE i.e. uploading of the documents complete in all respect by following the Online Bid submission procedure.</p>

Download of Tender	<ol style="list-style-type: none"> 1. Download of Tender <p>Tender to be downloaded only from the e-Tendering portal of Govt. of WestBengal i.e. https://wbtenders.gov.in. The tender will be submitted in two bid system i.e. Technical bid & Financial bid only through online.</p> <ol style="list-style-type: none"> 2. Online Bid submission procedure <ol style="list-style-type: none"> i. Registration of Bidders: Agencies/Bidders who are interested in participating e-tenders will have to get enrolled & registered with the Government e-Procurement system through logging on to https://wbtenders.gov.in ii. Digital Signature certificate (DSC): Each bidder is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) having Signing and Encryption certificate for submission of tenders from the approved service provider of the National Information's Centre(NIC) on Payment of requisite amount or any service provide as may be allowed by the Finance Department, Govt. of West Bengal. iii. Tender Download: The bidders can search & download NIT & Tender Documents electronically from computer once he logs in to the e-Tendering portal https://wbtenders.gov.in using the Digital Signature Certificate. This is the only mode of collection of Tender Documents. iv. Submission of Tenders: General process of submission, Tenders are to be submitted through online to the stipulated website in two folders,(one is Technical Bid & the other is Financial Bid) before the prescribed date & time using the Digital Signature Certificate(DSC). The documents are to be uploaded duly digitally signed. The documents will get encrypted(transformed into non readable formats).
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Award of Contract	The bidder selected after evaluation of financial bid by the tender committee will be given Award of Contract, subject to fulfillment of Terms and Conditions provided in the tender.
Publication of Tender	<ol style="list-style-type: none"> 1. E-Procurement Portal Govt. of West Bengal(https://wbtenders.gov.in) 2. Diamond Harbour –I block & Panchayat Samity Website (https://www.bdodh1.in) 3. Office Notice Board

Detailed Specifications of Requirement:

SI No	Item Description	Qty	Unit
1	Supply of All in One Desktop Computer with 11Generation Core i7 processor, Windows Home 64Bit, 16GB RAM, DDR4-3200 SDRAM(2X8GB) 1TB PCI NVM M.2 SSD Intel Iris X Graphics Microsoft Office (Make: Lenovo/HP/Dell)	1	No
2	Supply of 55" 4K UHD Smart LED TV, Refresh rate: 60Hz, Connectivity:3HDMI ports to connect set top box, blu-ray speaker or a gaming console, 1USB port to connect hard drive or others USB device, 20Watts sound put, power ful speaker with donby digital plus (Make: Samsung/LG/Sansui/BPL)	1	No
3	Supply of Video Conferencing Camera & microphone with Sensor : 1/2.7", CMOS, Effective Pixel: 2.07M Scanning Mode : Progressive Lens : f4.7mm ~ 46.3mm, F1.8 ~ F2.8 Optical Zoom : 10X Digital Zoom : 16x, Horizontal Angle of View : 58.5° ~ 6.5° Vertical Angle of View : 35.1° ~ 3.6° Horizontal Rotation Range : ±170° Vertical Rotation Range : -30° ~ 90° Pan Speed Range : 2.7° ~ 35.7°/s Tilt Speed Range : 2.7° ~ 31.5°/s H & V Flip : Support Image Freeze : Support Number of Preset : 255 Preset, Video Format : H.264 AVC: max to 1080P@30fps H.264 SVC: max to 1080P@30fps MJPEG: max to 1080P@30fps USB Video Communication Protocol : UVC 1.0, USB Interface : 1xUSB2.0: Type B female jack Communication Interface : 1xRS232 , 4 bi-directional microphones (360 degrees) Built in AEC, AGC & ANS : Accoustic Echo Cancellation, Automatic Gain Control, and Accoustic Noise Suppression, Built-in Digital Signal Processing (DSP) technology, Speaker Gain Control : Max:92dB, Noise reduction : 18dB, Speaker output : 92dBA (Make: Panasonic /BxB/Lumens/Peoplelink)	1	No
4	Supply of Multi-Channel Speaker System with Subwoofer driver :6.5" , Speaker driver : 3" , Output power in total : 80W, Speaker output power : 2 x 18W , Subwoofer output power : 45 W, Connectivity: Bluetooth & USB (Make: Creative/Philips/Yamaha/ Sonodyne)	1	No
5	Supply of 11 Inch LED Camera Light Panel EU Plug Cable with mini Metal Tripod 2700k-5700k Fill Lamp , Live Stream etc. (Light with Tripod, Remote & Rotating Ball Head (Make: Simpex/BKN/ Digitek/ LSRA)	1	No
6	Supply Internet Connection Min Speed 200Mbps	1	No

7	Supply of 65" Interactive Display with Screen size (cm) 165cm(65), Panel Technology:IPS, Back Light Type Direct, Aspect Ratio: 16 : 9, Native Resolution 3,840 × 2,160 (UHD), Refresh Rate: 60Hz, Brightness 350nits, Contrast Ratio: 1,200:1, Viewing Angle(H x V)178 x 178, Color Depth 10bit, 1.07Billion colors, Surface Treatment(Haze), Anti Glare, 7H(Mohs), Operation Hours (Hours/Day): 16/7, Portrait / Landscape, Air GAP 1mm, Screen protection 7 Mohs, Internal Memory (32GB), SoC (Dual core A73+Dual core A53), DDR(3GB), built in Wi-Fi, Multi Touch Point : 20 Points (Max.) Interface : HDMI (3), RGB (1), Audio In (1), RS-232C In (1), RJ45 (1), USB 3.0 Type A (3), USB 2.0 Type A (3), Audio Out / Optical Output, Touch USB (2) (Make: LG/Peoplelink/ Delta/ AHA)	1	No
8	Installation Charges	1	No
9	Supply of Cable & Connector	1	No

GENERAL TERMS & CONDITIONS

1. The documents submitted by the bidders should be properly indexed & digitally signed.
2. During the scrutiny, if it comes to the notice to the tender inviting authority that the credential(s) and/or any other paper(s) has/have been of any bidder found incorrect/ manufactured/ fabricated, that bidder will not be allowed to participate in the tender process and that application will be rejected outright. Office of the Executive Officer, Diamond Harbour-I Panchayat samity reserves the right to cancel the bid at any time without showing any reason and no claim in this respect will be entertained.
3. During evaluation the Committee may summon any bidder and seek clarification/information regarding bids within the stipulated time frame. In case the bidders fail to clarify any query during the stipulated time frame the bid shall be liable for rejection.
4. The Bidders must have local arrangement (within West Bengal) for 'prompt after sale service' of the installed system as and when required within warranty period free of cost.
5. Bidders are required to go through the Tender Documents to understand the requirement the location of the installation and commissioning and then quote their rate. Rate once quoted by the bidder shall be deemed to be quoted by the bidder after understanding the requirements of the Office of the Executive Officer, Diamond Harbour-I Panchayat samity. Rates once quoted are final and no alteration in rate shall be allowed. All the pages of this NIT must be digitally signed by the bidder as a token of acceptance of the Terms and Conditions of the NIT.
6. **Site Inspection:** It is required for the bidder to perform site inspection to be done at his own expense.
7. **Bid Price:** The Price should be quoted in BOQ format only. Bid price inclusive of all taxes along with supply, delivery, installation, commissioning at Office of the Executive Officer, Diamond Harbour-I Panchayat Samity ,PO+PS: Diamond Harbour Dist: South 24 Parganas PIN 743331.
8. **Bid Validity:** The rate once quoted in this Tender shall remain valid for a period of 120 days from the date of Financial Bid Evaluation. Bidders are therefore required to assess their rates before quoting them.
9. **Warranty:** All the products must be warranted by the supplier for a period of 12 months from the date of commissioning.
10. **Payment:** Payment shall be released through NEFT/RTGS to the Bank Account of the supplier or by Cheque after submission of 3 copies of invoice along with installation report signed by engineer in-charge.

11. **Security deposit:** 3% of the work order value shall be withheld in form of Security Deposit for 12 months from the last date of installation. The same amount shall be returned to the successful bidder at the end of the period of liability without interest. Additional performance security shall be obtained from the successful bidder according to the memorandum vide no. 4608-F(Y) Dt. 18th July, 2018 of Finance (Audit), Govt. of West Bengal in case of accepted bid value is 80% (eighty percent) or less than estimate put to tender
12. **Penal Measure: Time being the essence of the contract, failure to supply the materials within due time or delay in installation and commissioning of the materials shall invite penalty.**
- I. **Liquidated damages of 0.5%** per week subject to a maximum of 10% of the total cost of materials shall be charged if goods are not delivered installed or commissioned in time and the amount will be deducted from the Security Deposit and bills submitted by the supplier.
13. **Supply, Installation, Testing and Commissioning:** The products should be delivered, installed, commissioned and demonstrated by the supplier at Office of the Executive Officer, Diamond Harbour-I Panchayat Samity ,PO+PS: Diamond Harbour Dist: South 24 Parganas PIN 743331
- Delivery, installation, commissioning, training etc. must be completed within 30 days from date of issuance of Purchase Order.**
14. **Termination for Default** The Purchase, without prejudice to any other remedy for breach of the Agreement, by written notice of defaults entto the Supplier, may terminate this Agreement in whole or in part:
- a) If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Purchase Order, or within any extension thereof granted by the Purchaser; or
- b) If the Goods do not meet the Technical Specifications or registration requirement (if any) stated in the Agreement; or
- c) If the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, in competing for or in executing the Agreement; or
- d) If the Supplier fails to perform any other obligation(s) under the Agreement.
15. **Termination for Insolvency:** The Purchaser may at any time terminate the Agreement by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent.
16. **Termination for Convenience:** The Purchase, by written notice sent to the Supplier, may terminate the Agreement or the Purchase Order, in whole or in part, at anytime for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Agreement or Purchase Order is terminated, and the date upon which such termination becomes effective. The Goods that are already supplied before the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the terms and prices described in the Agreement and the Purchase order.
17. **Dispute Resolution** Any dispute arising out of the Agreement, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration and Conciliation Act of 1996 of India. The venue of

adjudication/arbitration shall be Kolkata. The language of arbitration shall be English.

18. **Applicable Law:** The Agreement shall be interpreted in accordance with the laws of Union of India.
19. **Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) neither party shall have any claim for damages against other in respect of such non-performance or delay in performance.
20. The undersigned reserves the right to accept or reject any tenders and to cancel the entire tender process without assigning any reason whatsoever.

Sd/-

Executive Officer,
Diamond Harbour-I Panchayat Samity
South 24 Parganas

Memo No: 83 /1(12)/ DH-1/22-23

Date: 06/02/2023

Copy forwarded for information to:

1. The Additional District Magistrate (Z.P.), South 24 Parganas, Alipore, Kolkata-700027.
2. The Sub-Divisional Officer, Diamond Harbour, South 24 Parganas.
3. The D.I.O, NIC, South 24 Parganas with request to upload the matter to the office website, South 24 Parganas Zilla Parishad.
4. The Executive Officer, Diamond Harbour-II / Falta / Magrahat-I / Magrahat-II Panchayat Samity, South 24 Parganas.
5. The Joint Executive Officer, Diamond Harbour -I Panchayat Samity, South 24 Parganas
6. The Sabhapati, Diamond Harbour -I Panchayat Samity, South 24 Parganas.
7. The Saha-Sabhapati, Diamond Harbour -I Panchayat Samity, South 24 Parganas.
8. The Karmadhyaksha, Purta-Karya-O-Paribahan Sthayee Samity, Diamond Harbour -I Panchayat Samity,
9. The J.E in charge.
10. The BIO, Diamond Harbour -I Panchayat Samity, South 24 Parganas.
11. The UD (PS), Diamond Harbour -I Panchayat Samity, South 24 Parganas with request to publish in Newspaper
12. Office Notice Board and Website.



Executive Officer,
Diamond Harbour-I Panchayat Samity
South 24 Parganas

Annexure-I

AFFIDAVIT

**(To be furnished in a Twenty Rupees Non-Judicial Stamp Paper duly Certified by
Notary Public)**

- 1). I/We the undersigned solemnly declare that all the statements made in the documents, records etc., attached with this application are true and correct to the best of my/our knowledge.
- 2). I/We the undersigned do hereby certify that neither my/our firm/company nor any of its constituent partners have abandoned any work/works of similar nature and magnitude in India, in the past.
- 3). I/We the undersigned do hereby certify that any of the contracts awarded to me/us has not been terminated rescinded, due to breach of contract on my/our part in the past.
- 4). I/We the undersigned authorize (s) and request any bank / person / firm / corporation /Government Departments to furnish pertinent information deemed necessary and requested by the Office of Executive officer, Diamond Harbour-I Panchayat Samity to verify the statement made by me/us or to assess my/our competence and general reputation.
- 5). I/We the undersigned, understand(s) that further qualifying information / clarifications on the statement made by me/ us may be requested by the Office of Executive officer, Diamond Harbour-I Panchayat Samity and agree(s) to furnish such information/clarification within SEVEN Days from the date of receipt of such request from the Office of Executive officer, Diamond Harbour-I Panchayat Samity.

Dated Signature of Applicant with Seal:

(To be signed by the officer authorized by the Firm/Company to sign on behalf, the Firm/Company with company's seal)

Note: In case of sole proprietary concern, affidavit should be signed only by the sole proprietor.

(Title of the Officer)

(Title of the firm/Company)(Date)

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at and signed before me on this day of.....(Seal).

(Signature of the Notary Public)